



FALMOUTH POLICE DEPARTMENT

CITIZEN COMPLAINT FORM

The Falmouth Police Department is committed to providing the highest quality of service to the residents and visitors of the Town of Falmouth. The public is entitled to have access to the police administration that is sworn to serve them. This access will help foster public understanding and acceptance of police procedures, and aid in the detection or correction of improper or undesirable practices.

INSTRUCTIONS:

This form should be used to report employee misconduct.

If you would rather attempt to resolve this issue with the employee's supervisor, you may contact the employee's supervisor directly.

For assistance, please contact the on-duty Shift Commander at 508-457-2527.

IF YOU DECIDE TO FILE A COMPLAINT:

Please complete the complainant information and statement portions below. Once the form is completed and signed it may be hand-delivered to the on-duty Shift Commander or mailed to the Internal Affairs Commander at 750 Main Street, Falmouth, MA 02540. The investigator will contact you to confirm receipt of your complaint and to discuss the content of the complaint. Periodic status reports about the investigation and the findings will be provided in a timely manner.

COMPLAINT INFORMATION

Today's Date	Arrest/Offense/Crash Number	Receiving Supervisor (Official Use Only)
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Day, Date, and Time of Incident	Location of Incident
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Name of Complainant	Phone Number(s)
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Sex	Ethnicity/Race (optional)	Date of Birth
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Address (street, city/town, state, zip code)
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Describe any injuries suffered

Officer/Employee Information				
Name	Sex	Race	Vehicle	Other (e.g., description of officer)

Witness Information		
Name	Address	Phone Numbers

Attached items

Statement(s) (number of pages) ____

Photo(s) (number of photos) ____

Other item(s) (number of other items) ____

I, _____(printed name of complainant), have reviewed the complaint form, statement, and any accompanying documents, photos, etc. and affix my signature below in testimony that the information contained herein is truthful and accurate to the best of my knowledge. I understand that a police supervisor from the Falmouth Police Department will contact me about the complaint and that a thorough investigation of the incident will be completed. I further understand that this is an official police report and as such, if it is determined that I have intentionally made false statements I may be charged criminally in a court of law.

Massachusetts General Laws chapter 269, section 13A provides: *“Whoever intentionally and knowingly makes or causes to be made a false report of a crime to police officers shall be punished by a fine of not less than one hundred nor more than five hundred dollars or by imprisonment in a jail or house of correction for not more than one year, or both.”*

Signed under the pains and penalties of perjury this _____ day of _____ (month), _____ (year).

Signature of Complainant

Witness